



Volunteer Guidelines Johnson Elementary School



1. The volunteer will operate only under the direct supervision of the principal or his/her designee.
2. The volunteer must be willing to accept direction and supervision from school staff.
3. The volunteer may provide assistance to students as directed by the school supervisor but may not do the work for the students.
4. The volunteer must treat students with fairness, honesty, patience and kindness.
5. The volunteer must set a good example by being courteous and respectful of students and staff.
6. The volunteer must be knowledgeable about classroom rules and practices and emergency procedures and must be familiar with the Volunteer Guidelines and the Code of Student Conduct.
7. The volunteer must report discipline issues to the appropriate staff member immediately.
8. The volunteer must respect the privacy of students and school staff and must not divulge confidential information.
9. The volunteers may not bring any children with them when volunteering.
10. The volunteer agrees to follow the School Board's Policy, 4-06-013, "Information Technology," regarding acceptable use of technology.

***These responsibilities and expectations will apply to all volunteers**